



MONTHLY REPORT
By
Executive Director Don Williams & Staff

January 2004

INTRODUCTION:

The monthly report is a monthly update of the activities of the City of Riverside Community Police Review Commission and gives the staff a chance to pass on information that they feel is important or noteworthy. The information provided in the twelve monthly reports forms the basis for the annual report.

WORKSHOPS:

Due to scheduling conflicts, the workshops originally planned for February have been rescheduled and reformatted. Instead of two, half-day sessions, the workshops will become part of the open portion of case review meetings.

The first session will be held Wednesday, February 11, 2004, when City Manager George Carvalho and Assistant City Manager Penny Culbreth-Graft will meet with the Commission to discuss its authority and how it can be better utilized by the city and the community.

Meetings with community members, the Police Chief, President of the Riverside Police Officers' Association, and the City Attorney will follow at approximately two-week intervals. The workshops will culminate with a wrap-up session on April 28.

ANNUAL REPORT:

Work has begun on the Commission's third annual report. One of the prospective changes is in the format where the report answers some of the questions that have been raised about the Commission in recent months.

It is hoped that this new format will give some form to the report that will make the statistics more meaningful.

OUTREACH:

The Executive Director and various commissioners attended 14 meetings or community events, which included The Mayor's State of the City Address, Riverside County Bar Association, Law & Media Committee, Downtown Partnership, Inns of Court meeting, Riverside Neighborhood Partnership meeting, Chamber of Commerce New Member Reception, Good Morning Riverside, Enrobement of Judge Bernard Schwartz, Community Action Network, Cops & Clergy, Riverside African-American Historical Society concert, Martin Luther King Day Walk-a-Thon, and the Grand Opening of City's Natural Gas Station.

WORKLOAD:**Cases Received**

Lodged*	Filed/CPRC	Filed/P.D.
2	0	6

* A complaint is considered Lodged when a citizen makes the complaint to the CPRC and is filed when they actually submit the completed complaint form.

Case Dispositions

Cases Reviewed	Inquiries	Administratively Closed **
15	0	0

** Complainants are given 30 days to return the paperwork before a closure letter is sent. The closure letter advises the complainants that the case will be re-opened if they submit the completed paperwork before the 6-month deadline.

Allegations

U/F	Disc/SH	IDF	ISS	FA	FR	DI	CC	MC
0	3	0	0	0	0	1	1	28

U/F = Use of Force; **Disc/SH** = Discrimination/Sexual Harassment; **IDF** = Improper Discharge of Firearms;
ISS = Illegal Search or Seizure; **FA** = False Arrest; **FR** = False Reporting; **DI** = Death Investigation;
CC = Criminal Conduct; **MC** = Misconduct

Findings

Unfounded	Exonerated	Not Sustained	Sustained	Misconduct Noted	Within Policy	Not Within Policy
13	7	10	2	0	1	0

Referrals

Personnel Complaints	Service Complaints
0	0

Policy Recommendations

There were 3 policy recommendations made by the Commission for the month of January '04. The Commission made the following recommendations:

- 1) The Community Police Review Commission recommends that RPD Policy and Procedure 4.31.C.4 be modified to state that when possible, officers shall request, via the radio, an appropriate-sex officer come to their location for a search.
- 2) The Commission also believes that, as a matter of practice, when an opposite sex search is an issue or potentially an issue in a misconduct allegation, the investigator should research and document the availability of a same-sex officer. This should entail determining whether or not a same-sex officer was at work and, if so, why he or she was not sent to the search location.
- 3) The Community Police Review Commission recommends that RPD Complaint Forms be modified so that the officer's copy has only the complainant and witness information that is required by State

law.